

## Speed Keys

Key	Function
Backspace	Delete last punchpoint during creation
Enter	Confirm/Open Properties dialog box
ESC	Cancel
1—9	Select thread color
Ctrl-Left	Pan left
Ctrl-Right	Pan right
Ctrl-Down	Pan down
Ctrl-Up	Pan up
NUM4	Nudge left
NUM6	Nudge right
NUM2	Nudge down
NUM8	Nudge up
Home	Select first
End	Select last
Left	Select previous
Right	Select next
Shift-Left	Extend select previous
Shift-Right	Extend select next
F2	Show/hide connections
Shift-F2	Show/hide underlay
F3	Show/hide satin stitches
Shift-F3	Show/hide fill stitches
F4	Show/hide outlines
F5	Use Manual stitch tool
F6	Use Path tool
F7	Use Region tool
Shift-F7	Use Column tool
F11	Use Polygon tool
F12	Toggle between path/region tools
F8	Use Simple arc punchpoint
F9	Use Straight punchpoint
F10	Use Fitted curve punchpoint
Shift-T	Set connection to trim
Shift-R	Set connection to run
Shift-F	Set connection to feed
Shift-A	Set connection to auto

### Combination

End, then Shift-T  
End, then Enter

### Result

Set the last shape to trim  
Display properties for the last shape

## Embroidery Job CheckList

Following are some items to consider before you begin your work:

- ✓ Job Name/No.
  - Key Words
  - Comments
- ✓ Fabric Type
  - Backing
  - Topping
- ✓ Design Size
  - Height
  - Width
- ✓ No. of Colors
- ✓ Needle Color Assignments
  - Needle 1
  - Needle 2
  - Needle 3
  - Needle 4
  - Needle 5
  - Needle 6
- ✓ Job Status
  - Rush
  - Standard
  - Economy
- ✓ Samples
- ✓ No. of Stitches
- ✓ Type of Stitch
  - Satin
  - Tatami/Fill
- ✓ Stitch Length
- ✓ Stitch Density
  - Pull Compensation

## Design Window

